

MICROSOFT TEAMS EMPOWERING HOME WORKING



Flexible Teams adoption and learning solutions to help your employees to get the most out of Microsoft Teams and Microsoft 365.

Microsoft Teams and Office365 both provide the underlying technology which can underpin the practical needs of your organisation and your people to continue to:

- ✓ Work closely with those inside and outside of your organisation
- ✓ Find the people and resources needed instantly
- ✓ Effectively communicate and continue to drive key projects
- ✓ Manage tasks and work effectively with others
- ✓ Collaborate on documentation and other resources
- ✓ Manage daily meetings using video allowing your teams to meet face to face



Microsoft Teams can only help you carry on normal working practices if your people are enabled to use the technology.

bluesource have created a packaged support offer to help your employees to:

- ✓ Get up and running with Teams immediately
- ✓ Learn remotely via the worlds leading Microsoft adoption portal
- ✓ Learn around their current workload



3 STEPS TO USING MICROSOFT TEAMS

The following provides an outline of the enablement offering created to support **bluesource** customers.

The strategy outlined below takes into consideration the need for users to be enabled remotely while still getting consistently high and measurable training, empowering all with much needed capabilities to carry on working but using technology to support and underpin their performance.

STEP 1 – ENGAGE USERS WITH YOUR DEDICATED VIRTUAL ADOPTION CONSULTANT

- Advising on how people can get the best from Teams & Office 365
- Providing clear guidance and messaging to engage users in 'why' the need for Teams and how they will be supported
- Creating learning paths for users based on their needs and continuing to support you and your customers for the lifetime of their contract
- Aiding in key measures and management insights



STEP 2 – ENABLE USERS VIA THE LEADING MICROSOFT MICRO LEARNING PORTAL

At the heart of the enablement programme is the worlds leading Microsoft learning and adoption portal.

Created from our experience of best practice enablement programmes, a ready made Microsoft Teams skills path is ready to go and can be delivered to your people in an instant.

Further to the online learning portal are custom guides supporting key processes your users must know (multi-factor authentication, Intune enrolment etc).

Face to Face training - white glove sessions and floor walking can also all be delivered virtually to help support users get the very best understanding of Microsoft Teams.

READY MADE BEST PRACTICE TEAMS ENABLEMENT



COLLABORATING WITH COLLEAGUES

EFFICIENT MEETINGS

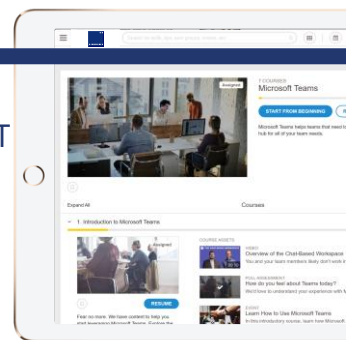
TEAMS ON YOUR MOBILE

MANAGING TASKS

FINDING INFORMATION & PEOPLE

TEAMS FOR PRODUCTIVITY

MANAGING DOCUMENTS

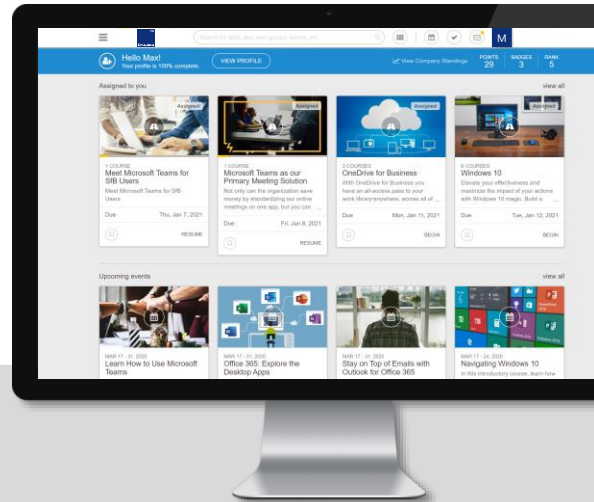


STEP 3 – MEASURE THE SUCCESS OF THIS ENGAGEMENT THROUGH DETAILED MANAGEMENT REPORTING

The learning and adoption platform is fundamental to the remote enablement of users, not only can you ensure that a consistent and high level of enablement is being delivered but it is entirely possible to track and monitor every step of the process users go through, including:

- ✓ The engagement of your people via comms
- ✓ User engagement with the training
- ✓ The measurement of success criteria

97% Felt confident using Microsoft Teams after training



KEY MEASURES INCLUDE:

- ✓ User engagement with communications
- ✓ User engagement with learning materials
- ✓ User pass / fail rates (where appropriate)
- ✓ User confidence with key applications
- ✓ Software utilisation
 - ✓ User application understanding
 - ✓ User perception of training
 - ✓ Quality of training
 - ✓ Relevance to their role



GOING BEYOND MICROSOFT TEAMS

The learning and adoption platform is the single greatest resource for enabling users right across the whole of Microsoft 365.

Once you have managed the immediate need, ensuring your users can continue to work with each other and those outside your immediate organisation. You will have created a natural way for employees to learn and adopt Microsoft technologies.

We will work with you to support the continual improvement of working practices through the utilisation of Microsoft technologies.

GET IN TOUCH

We help organisations protect, govern, move & manage their data.



Protect
Govern
Move
Manage

Find out how we can help.
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